# Exercise Evaluation Guide

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| *Exercise Name:* Zoo Ready 15  *Exercise Date:* 07/13-15/2015 | *Organization/Jurisdiction:*  Association of Zoos and Aquariums | *Venue:*  FoodSHIELD |
| **Response** | | |
| *Exercise Objective:*  Demonstrate the facility’s ability to communicate with first responders (Number 3) | | |
| *Core Capability:* **Operational Coordination**  Establish and maintain a unified and coordinated operational structure and process that appropriately integrates all critical stakeholders and supports the execution of core capabilities. | | |
| **Organizational Capability Target 1: The zoological institution has institutionalized the Incident Command System into their emergency response planning.**  *Critical Task:* The institution has incorporated Incident Command System into their response plans including the appointment of an Incident Commander, Agency Representative, and Emergency Operations Center Liaison.  *Critical Task:* The zoological institution has worked with local and county emergency response agencies in their planning and preparedness efforts. | | |
| **Organizational Capability Target 2: The zoological institution has developed emergency response plans and trained their staff in response operations.**  *Critical Task:* The institution has developed plans and procedures for sheltering of staff and visitors in severe weather events  *Critical Task:* Staff is able to reference specific written plans for emergency response including the handling of collection animals.  *Critical Task:* The zoological institution has planned for care and transport of collection animals.  *Critical Task:* The institution has trained their staff to the plan.  *Critical Task:* The institution, either has or has arranged for, resources to care for the collection animals for extended periods of time including food, water, and medical care. | | |
| **Organizational Capability Target 3: The zoological institution has planned for emergency shelter of collection animals with sufficient food, and necessary supplies and staff.**  *Critical Task:* The institution has planned for emergency shelter and care of collection animals within their institution.  *Critical Task:* The institution has incorporated local emergency management in the emergency response for collection animals. | | |

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| **Organizational Capability Target** | **Associated Critical Tasks** | **Observation Notes and**  **Explanation of Rating** | **Target Rating** |
| **The zoological institution has institutionalized the Incident Command System into their emergency response planning.** | * The institution has incorporated Incident Command System into their response plans including the appointment of an incident commander, agency representative, and Emergency Operations Center liaison. * The zoological institution has worked with local and county emergency response agencies in their planning. |  |  |
| **The zoological institution has developed emergency response plans and trained their staff in response operations.** | * Staff is able to reference specific written plans for emergency response including the handling of collection animals. * The zoological institution has planned for care and transport of collection animals * The institution has trained their staff to the plan. * The institution, either has or has arranged for, resources to care for the collection animals for extended periods of time including food, water, and medical care. |  |  |
| **The zoological institution has planned for emergency shelter of collection animals with sufficient food, and necessary supplies and staff.** | * The institution has planned for emergency shelter and care of collection animals within their institution. * The institution has incorporated local emergency management in the emergency response for collection animals. |  |  |
|  |  | **Final Core Capability Rating** |  |

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| **Ratings Key** |
| P – Performed without Challenges  S – Performed with Some Challenges  M – Performed with Major Challenges  U – Unable to be Performed |

Evaluator Name

Evaluator E-mail

Phone

## Ratings Definitions

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| **Performed without Challenges (P)** | The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws. |
| **Performed with Some Challenges (S)** | The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws. However, opportunities to enhance effectiveness and/or efficiency were identified. |
| **Performed with Major Challenges (M)** | The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s), but some or all of the following were observed: demonstrated performance had a negative impact on the performance of other activities; contributed to additional health and/or safety risks for the public or for emergency workers; and/or was not conducted in accordance with applicable plans, policies, procedures, regulations, and laws. |
| **Unable to be Performed (U)** | The targets and critical tasks associated with the core capability were not performed in a manner that achieved the objective(s). |