# Exercise Evaluation Guide

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| *Exercise Name:* Zoo Ready  *Exercise Date:* August 18-22, 2014 | *Organization/Jurisdiction:* Association of Zoos and Aquariums | *Venue:* FoodSHIELD |
| **Response** | | |
| *Exercise Objective:* Reinforce Illinois zoos knowledge on the application of the basics of Incident Command System (ICS) in response to a Foreign Animal Disease (FAD) outbreak. | | |
| *Core Capability:* **Operational Coordination**  Establish and maintain a unified and coordinated operational structure and process that appropriately integrates all critical stakeholders and supports the execution of core capabilities. | | |
| **Organizational Capability Target 1: Zoos indicate that they understand the roles of Command Staff in a disease incident during early phases of disease outbreaks**  *Critical Task:* Zoos indicate that they select an Incident Commander (IC)  *Critical Task:* Zoos indicate that they select a Public Information Officer (PIO)  *Critical Task:* Zoos indicate that they select a Liaison Officer (LNO)  *Critical Task:* Zoos indicate that they select a Safety Officer (SO)  **Source(s):** IS=100.B: Introduction toIncident Command System, ICS100 | | |
| **Organizational Capability Target 2: Zoos demonstrate a basic knowledge of roles and responsibilities of General Staff Sections**  *Critical Task:* Specific Zoos indicate basic knowledge of duties and responsibilities of Finance Section  *Critical Task:* Specific Zoos indicate basic knowledge of duties and responsibilities of Operations Section  *Critical Task:* Specific Zoos indicate basic knowledge of duties and responsibilities of Logistics Section  **Source(s):** IS-100.B: Introduction to Incident Command System, ICS100  IS-200.B: ICS for Single Resources and Initial Action Incidents | | |
| **Organizational Capability Target 3: Zoos indicate knowledge that Incident Commanders and other ICS leadership positions may change or transfer in the event of a disease outbreak**  *Critical Task:* Zoos demonstrate an understanding of expanding incidents  **Source(s):** Incident Command System 100, AZA USDA AI Outbreak Management Plan | | |

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| **Organizational Capability Target** | **Associated Critical Tasks** | **Observation Notes and**  **Explanation of Rating** | **Target Rating** |
| **Organizational Capability Target 1: Zoos indicate that they understand the roles of Command Staff in a disease incident during early phases of disease outbreaks** | * Zoos indicate that they select an Incident Commander (IC) * Zoos indicate that they select a Public Information Officer (PIO) * Zoos indicate that they select a Liaison Officer (LNO) * Zoos indicate that they select a Safety Officer (SO) |  |  |
| **Organizational Capability Target 2: Zoos demonstrate a basic knowledge of roles and responsibilities of General Staff Sections** | * Specific Zoos indicate basic knowledge of duties and responsibilities of Finance Section * Specific Zoos indicate basic knowledge of duties and responsibilities of Operations Section * Specific Zoos indicate basic knowledge of duties and responsibilities of Logistics Section |  |  |
| **Organizational Capability Target 3: Zoos indicate knowledge that Incident Commanders and other ICS leadership positions may change or transfer in the event of a disease outbreak** | * Zoos demonstrate an understanding of expanding incidents |  |  |
|  |  | **Final Core Capability Rating** |  |

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| **Ratings Key** |
| P – Performed without Challenges  S – Performed with Some Challenges  M – Performed with Major Challenges  U – Unable to be Performed |

Evaluator Name

Evaluator E-mail

Phone

## Ratings Definitions

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| **Performed without Challenges (P)** | The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws. |
| **Performed with Some Challenges (S)** | The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws. However, opportunities to enhance effectiveness and/or efficiency were identified. |
| **Performed with Major Challenges (M)** | The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s), but some or all of the following were observed: demonstrated performance had a negative impact on the performance of other activities; contributed to additional health and/or safety risks for the public or for emergency workers; and/or was not conducted in accordance with applicable plans, policies, procedures, regulations, and laws. |
| **Unable to be Performed (U)** | The targets and critical tasks associated with the core capability were not performed in a manner that achieved the objective(s). |