# Exercise Evaluation Guide

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| *Exercise Name:* Zoo Ready*Exercise Date:* August 18-22, 2014 | *Organization/Jurisdiction:*Association of Zoos and Aquariums | *Venue:*FoodSHIELD |
| **Response** |
| *Exercise Objective:* Understand the management of communication that will occur in a Foreign Animal Disease response |
| *Core Capability:* **Operational Communications**Ensure the capacity for timely communications in support of security, situational awareness, and operations by any and all means available, among and between affected communities in the impact area and all response forces. |
| **Organizational Capability Target 1: : Zoos demonstrate knowledge of the responsibilities of a Joint Information Center** *Critical Task:* Zoos identify the role of the JIC in a Foreign Animal Disease (FAD) response**Source(s):** IS-100.B: Introduction toIncident Command System, ICS100 |
| **Organizational Capability Target 2: Zoos demonstrate knowledge of informal communication that occurs in a FAD response***Critical Task:* Zoos express the need to hold an organizational meeting at their zoo early in the FAD outbreak*Critical Task:* Zoos demonstrate knowledge of subject matter expert who should be contacted in an FAD outbreak*Critical Task:* Zoos identify sister facilities and organizations who could lend mutual aid assistance in a FAD outbreak**Source(s):** USDA AZA AI Outbreak Management Plan; individual institutional response plans |
| **Organizational Capability Target 3: Zoos demonstrate the ability to manage information about the outbreak to the public***Critical Task:* A PIO is identified at each institution*Critical Task:* Zoos describe messages that would be delivered to the public in conjunction with any JIC messaging*Critical Task:* Zoos discuss the management and use of social media tools**Source(s):** IS-100.B: Introduction toIncident Command System, ICS100; individual institutional plans |

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| **Organizational Capability Target** | **Associated Critical Tasks** | **Observation Notes and** **Explanation of Rating** | **Target Rating** |
|  **Zoos demonstrate knowledge of the responsibilities of a Joint Information Center**   | * Zoos identify the role of the JIC in a Foreign Animal Disease (FAD) response
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|  **Zoos demonstrate knowledge of informal communication that occurs in a FAD response** | * Zoos express the need to hold an organizational meeting at their zoo early in the FAD outbreak
* Zoos demonstrate knowledge of subject matter expert who should be contacted in an FAD outbreak
* Zoos identify sister facilities and organizations who could lend mutual aid assistance in a FAD outbreak
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|  **Zoos demonstrate the ability to manage information about the outbreak to the public** | * A PIO is identified at each institution
* Zoos describe messages that would be delivered to the public in conjunction with any JIC messaging
* Zoos discuss the management and use of social media tools
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|  |  | **Final Core Capability Rating** |  |

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| **Ratings Key** |
| P – Performed without ChallengesS – Performed with Some ChallengesM – Performed with Major ChallengesU – Unable to be Performed  |

Evaluator Name

Evaluator E-mail

Phone

## Ratings Definitions

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| **Performed without Challenges (P)** | The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws. |
| **Performed with Some Challenges (S)** | The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws. However, opportunities to enhance effectiveness and/or efficiency were identified. |
| **Performed with Major Challenges (M)** | The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s), but some or all of the following were observed: demonstrated performance had a negative impact on the performance of other activities; contributed to additional health and/or safety risks for the public or for emergency workers; and/or was not conducted in accordance with applicable plans, policies, procedures, regulations, and laws. |
| **Unable to be Performed (U)** | The targets and critical tasks associated with the core capability were not performed in a manner that achieved the objective(s). |